

LOGISTICS SERVICES DIVISION
WEEKLY REPORT
PERIOD ENDING 23 MARCH 1983

I. Progress Report on Tasks Assigned by the DCI/DDCI:

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No items this reporting period.

II. Items/Events of Major Interest:

2. FBIS Interior Design: Furniture specifications to meet the needs of the new Director and Deputy Director of FBIS in their immediate offices have been provided for requisitioning purposes. (U)

3. Headquarters Fitness Room: Reupholstered equipment benches and stools were returned and installed for use in the Headquarters Fitness Room. (U)

4. Executive Dining Room Renovations: In order to increase kitchen space, clothing and uniform storage space for the waitresses and waiters in the Executive Dining Room is being removed from Room 7D42 to the restrooms 7C54 and 7C53. Color coordinated lockers have been selected and processed through Procurement Division. Delivery is promised for the first week in May. (U)

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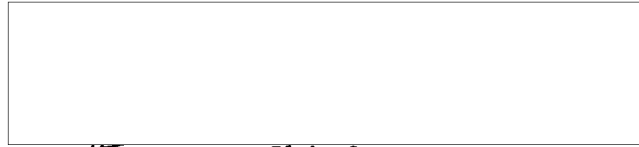
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5. Building Renovations: Construction by Gates, Hudson to renovate the second floor, Building, OF/CSAD, is approximately 90 percent complete. CSAD is scheduled to be moved to Building 30 March 1983. (U)

III. Significant Events Anticipated During the Coming Week:

No items this reporting period.

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Chief
Logistics Services Division